

Protocol for return of subpoenas for production at Parramatta Children's Court

1. This protocol is subject to the *Children and Young Persons (Care and Protection) Act 1998*, the *Children's Court Rule 2000* and *Practice Note 5*.
2. All subpoenas for production issued from Parramatta Children's Court returnable from the week commencing 19 November 2012 will be returnable on a Tuesday at 9:30am.
3. The subpoena call-over will be conducted by the Registrar of Parramatta Children's Court or his legally authorised delegate in the registry office.
4. In the ordinary course parties are not required to attend the subpoena call-over.
5. Where the subpoena has not been served or where no documents have been produced the issuing party may seek a further return date by mail, fax or email. Where no such request is received no further orders will be made.
6. Consent orders for access will be made where;
 - a) written notice of service of the subpoena on the producer and all parties to the proceedings in accordance with paragraph 15.9 of Practice Note 5 is received by the court by mail, fax or email by 9:00am on the return date,
 - b) no notice of application to set aside the subpoena has been received by the court by mail, fax, email or in person and
 - c) no notice of objection to access has been received by the court by mail, fax, email or in person.
7. Where notice of application to set aside the subpoena or notice of objection to access has been received the issue for determination will be listed before the court for directions.
8. Where a party is not present at the subpoena call-over the party should contact the registry from 10:00am on the return date to confirm the orders made and make the necessary arrangements to obtain access where access orders have been made.

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